

## STAND BUILDER Exhibiton Move-In and Move-Out Schedule

DRAFT as at 18 July - Times subject to change

Date	Time	Location	Access For	Access Requirements	Notes
Thursday 30th	0700-2100	Hall 2	Approved Contractors ONLY	Hi Visibility clothing, Sturdy closed toed shoes. Appropriate PPE as required. Any licences/training required for tasks. LAND FORCES 2018 Induction Contractor Badge. Spotters for all plant (fork, EWP, etc)	On an 'as scheduled' basis, for Organiser approved stands and vehicles <b>NO ACCESS TO HALLS 1, 3, 4 &amp; 5 (Foyers)</b>
	1000-1600	Halls 1H & 2	Heavy Vehicle Move-In		
Friday 31st	0700 - 2359	Hall 2	All contractors		On an 'as scheduled' basis, for RAW SPACE stands in Hall 2 <b>NO ACCESS TO HALLS 1, 3, 4 &amp; 5 (Foyers)</b>
	1900-2100	Halls 1F, 1G & 5	Markout & Rigging ONLY		No Stand Builder Access to Hall 1
	2100-2359 2359-0700	Hall 1F & 1G	All contractors		On an 'as scheduled' basis, for RAW SPACE stands in the front of Hall 1 (F/G) <b>NO ACCESS TO HALLS 3 &amp; 4</b> <b>NO ACCESS TO HALL 2 AFTER 2359</b>
Saturday 1st	0400-0700	Halls 1H, 3K & 4	Carpet & Rigging ONLY		No Stand Builder access
	0700-2359	Hall 1, 2, 3K, 4 & 5 (Foyers)	All contractors		On an 'as scheduled' basis
	1100-1300	Hall 3J	Carpet & Rigging ONLY		No Stand Builder access
	1300-2359	Hall 1, 2, 3K, 3J, 4 & 5 (Foyers)	All contractors		Access all stands (loading dock still scheduled as necessary). All materials/packaging to be removed from halls. Pedestrian access only after 1900
	2100-2359	Hall 1, 2, 3K, 3J, 4 & 5 (Foyers)	All contractors		All Doors including Loading Dock doors are Closed – restricted access. No forklift movements permitted. Pedestrian access only
Sunday 2nd	0700 - 1900	Hall 1, 2, 3K, 3J, 4 & 5 (Foyers)	All contractors		Access all stands (loading dock still scheduled as necessary). All materials/packaging to be removed from halls. Pedestrian access only after 1900
	1900-2359	Hall 1, 2, 3K, 3J, 4 & 5 (Foyers)	All contractors		All Doors including Loading Dock doors are Closed – restricted access. No forklift movements permitted. Pedestrian access only <b>ALL CONSTRUCTION MUST BE COMPLETE BY 2345</b>
Monday 3rd	0700-0900	Hall 1, 2, 3K, 3J, 4 & 5 (Foyers)	All contractors		Exhibitor Models and displays delivered to stands where necessary and packaging removed
	0900-1700	Hall 1, 2, 3K, 3J, 4 & 5 (Foyers)	Contractors & Exhibitors		Exhibitor or Contractor badge Exhibitor Move-in and stand dressing only - NO CONSTRUCTION permitted No Fork Access, trolleys and pallet jacks only permitted Halls close at 1700 sharp to allow for final cleaning and security sweep
Tuesday 4th	0700 - 0900	Hall 1, 2, 3, 4 & 5 (Foyers)	Contractors & Exhibitors		Exhibitor or Contractor badge Pre-opening stand preparation
	0900 - 1800	Hall 1, 2, 3, 4 & 5 (Foyers)	Exhibitors & Visitors		Exhibitor or Visitor badge Expo Open - access to contractors only in emergency with Organisers authorisation
Wednesday 5th	0800 - 0900	Hall 1, 2, 3, 4 & 5 (Foyers)	Contractors & Exhibitors		Exhibitor or Contractor badge Pre-opening stand preparation
	0900 - 1800	Hall 1, 2, 3, 4 & 5 (Foyers)	Exhibitors & Visitors		Exhibitor or Visitor badge Expo Open - access to contractors only in emergency with Organisers authorisation
Thursday 6th	0800 - 0900	Hall 1, 2, 3, 4 & 5 (Foyers)	Contractors & Exhibitors		Exhibitor or Contractor badge Pre-opening stand preparation
	0900 - 1700		Exhibitors & Visitors		Exhibitor or Visitor badge Expo Open - access to contractors only in emergency with Organisers authorisation
	1700-1800		Contractors & Exhibitors	Exhibitor or Contractor badge Pack down and removal of HAND CARRY items only Deconstruction of stands is not permitted	
	1700 - 2100		Contractors & Exhibitors	Exhibitor or Contractor badge Hi Visibility clothing Sturdy closed in shoes All Exhibitors must be cleared of Shell Scheme booths by 2100	
	1800 - 2330	Hall 1, 2, 3, 4 & 5 (Foyers)	All contractors	Hi Visibility clothing, sturdy closed toed shoes. Appropriate PPE as required. Any licences/training required for tasks. Contractor Badge. Spotters for all plant (fork, EWP, etc) Stands can be dismantled once approval to commence has been given by ACC / Organiser	
Friday 7th	0700 - 2330	Halls 1,2,3 & 4	All contractors	All halls must be completely vacated by 2330	